

**Position:** Research Intern

**Site Mentor and Supervisor:** Caterina Alacevich, Research Assistant Professor

**Department:** Health Outcomes and Biomedical Informatics, College of Medicine, University of Florida

### **Organization Description**

The Division of Implementation Science and Health Interventions (ISHI), Department of Health Outcomes and Biomedical Informatics (HOBİ), College of Medicine, is a dynamic environment that fosters interdisciplinary collaboration and innovative approaches in implementation science, health services research, and health policy. At HOBİ-ISHI, we lead large-scale evaluations of state healthcare programs, health policy, community-wide initiatives, and the implementation of evidence-based interventions, with a focus on promoting positive healthcare outcomes at the clinical, policy, and community levels.

Interns at HOBİ-ISHI will have the opportunity to engage in preparatory research support, planning, and drafting for public health- and health services-focused grant applications, needs assessments, scientific editorial work, and research reporting at the intersection of science and policy. This internship offers a unique opportunity to blend a humanities background with health services research and policy work, providing hands-on experience of writing and dissemination within the dynamic fields of implementation science, health services, and health policy.

### **Key Responsibilities**

- Assist with the preparatory work for grant submissions, contributing to editing, documentation, and the strategic planning of innovative dissemination approaches.
- Provide editorial and writing input for manuscripts and reports, helping refine and clarify content.
- Conduct and support literature reviews and documents scoping.
- Ensure the work is well-connected to the broader context and positioned effectively for dissemination to relevant audiences.
- Enhance the engagement and clarity of written research, policy, and dissemination materials by highlighting innovative elements, organizing content effectively, and ensuring the significance and impact of the work are communicated clearly.

- Support editorial tasks for scientific journal publications, including assisting with the submission process and with editorial board activities.
- Contribute to the revision and editing of research manuscripts and policy reports, ensuring clarity, coherence, and alignment with scientific and policy standards.
- Participate in research dissemination activities, assisting in the effective sharing of findings through various outlets, including social media, publications, presentations, and policy briefs.

### **Preferred Qualifications**

- A strong interest in or experience with research writing and dissemination.
- Enthusiasm for health services, health policy, health economics, and/or healthcare implementation science.
- Experience conducting literature reviews and writing for scientific or policy-focused audiences.

### **Required Skills**

- A collaborative mindset with curiosity and a positive attitude toward learning.
- Excellent written communication skills.
- Proficiency in Microsoft Office Suite (Word) and other relevant research and writing tools.
- Strong web-based search and information retrieval skills.
- Effective and efficient communication skills, both written and verbal.
- Strong organizational skills, attention to detail, and time management capabilities.
- Initiative, with the ability to work independently and manage multiple tasks autonomously.