

Call for Applications
Grant Writing Workshop Series
October 4–November 8, 2023
For Graduate Students in the Humanities and Humanistic Sciences.

Deadline: Friday, September 15, 2023

Cosponsored by the College of Liberal Arts and Sciences

GUIDELINES

A. Grant Writing Workshop Series Program Description

The Center for the Humanities and the Public Sphere invites applications by UF graduate students in the humanities and humanistic sciences for a Grant Writing Workshop Series. Based on Folsom’s book “How to Get Grant Money in the Humanities and Social Sciences,” the Grant Writing Workshop Series will provide graduate students the basics of the grant-writing process, including finding a mentor, conceptualizing the project, and tailoring an application for a specific submission.

Students will explore different grant funding bodies, detailed instruction on preparing a proposal (including all sections i.e., budget preparation, facilities, environment, approach, biosketches), and the application and review process. In addition to developing a competitive grant proposal, workshop applicants will receive a timeline and guidance for requesting recommendation letters. At the end of the program, students’ proposal will be reviewed by a mock panel evaluation.

Successful participants will receive \$300 in professional development funds (to be used for travel, books, etc.). Please carefully read the workshop success criteria (i.e., activities and deliverables) prior to preparing your application.

B. Eligibility

All applicants must be enrolled full-time in a graduate program in a humanities or humanistic social science discipline at the University of Florida. To be eligible, graduate students must demonstrate a focus on humanities scholarship. Applicants may be at any stage of their graduate program.

CHPS uses [a definition of the humanities adapted from the National Foundation on the Arts and the Humanities Act of 1965](#) as the basis for evaluating the relevance of application statements.

C. Activities

During the workshop sessions, participants will commit to completing the following activities:

- Read Folsom's [*How to Get Grant Money in the Humanities and Social Sciences*](#)
- Draft a research question and make a list of sources to examine
- Create a list of grants to apply for
- Send emails to three possible recommenders asking them for a letter
- Prepare a proposal outline and a select bibliography
- Submit a complete draft of the proposal to the internal panel review

D. Deliverables

In order to be eligible for funding from CHPS, successful participants are required to:

- Attend the workshop sessions (Oct 4, Oct 11, Oct 18, Oct 25, and Nov. 1)
- Have a complete draft of the proposal ready to submit to at least one external fellowship or grant by April 1, 2024
- Complete an evaluation survey by November 8, 2023

APPLICATION

Submit parts 1 - 3 as a **single PDF** to Dr. Sara Agnelli at saraclassics@ufl.edu by **Friday, September 15, 2023**.

1. COVER SHEET with the following information:

- Name
- Department and email address
- Name and email address of department chair
- Name and email address of dissertation advisor (if applicable)
- Name and email address of graduate coordinator
- Year in program

2. STATEMENT OF INTEREST (max. 350 words) to include the following:

- A. Describe your research interests and why you believe it is important to secure research funding.
- B. Reflect upon the ways that participation in the Grant Writing Workshop Series will support your own professional and intellectual goals or ambitions.

3. CV (max. 2 pages)

CRITERIA OF EVALUATION

The Graduate Advisor Committee will evaluate applications based on the following criteria:

- a. Quality of insight into the relations between applicant's academic interests and the applicant's need to secure research funding.
- b. Articulation of how the Grant Writing Workshop Series will support student's professional and intellectual goals and aspirations.

APPLICATION ASSISTANCE

We invite applicants to write to the Assistant Director for Graduate Engagement (and internship coordinator), Dr. Sara Agnelli, at saraclassics@ufl.edu in advance with queries about the program or application process.